

**BROOKLYN COMMUNITY BOARD 6  
EXECUTIVE COMMITTEE  
NOVEMBER 6, 2017**

**Attendance:**

J. Armer	P
R. Bashner	E
P. Bellenbaum	E
P. Blake	P
P. Fleming	A
G. Kelly	E

A. Krasnow	P
R. Levine	A
S. Lonial	P
R. Luftglass	P
E. McClure	E
T. Miskel	P

M. Racioppo	P
M. Shames	E
M. Silverman	A
S. Turet	P

P = present, E = excused, A = absent

**\*\*\* M I N U T E S \*\*\***

**Discussion regarding the Department of City Planning’s Capital and Expense Budget process and Brooklyn CB6’s role.**

- Budget requests: re: fitting into Committee work
- Capital Expense Budget goes through city portal.
- According to CB7 – 2012 was the last time CB6 issued a “Statement of Need”.

Response from Executive Committee and General Board members – more input requested into Budget. Needs: should correspond to Budget.

Deadline: October 31 but CB6 has a two month window.

- Topics vary from CB6 committees – only one topic priority requested.
- Board should be doing this. Needs evaluation.
- Each committee should decide with the Executive committee weighing in on all of them.

District Needs for 2013 has been posted on the website. This is the beginning of a new approach.

**Other Business**

Job description for the District Manager position.

1. Inclusion of more about the district specific strategic policies but the District Manager should always be operating under the supervision and criteria of the Board.
2. Include working relationship with local elected, agencies and organizations.

Incorporation of changes: a motion was made by Jerry Armer to incorporate changes, seconded by Tom Miskel.

Discussion: Should the description include more about interaction and coordination and planning of Committee meetings?

Vote on amended District Manager job description.

**Approved: unanimously**

### **New Items**

New process and procedure for Committees:

- Clarification of what is voted on. All conditions with motion.
- Landmarks/Land Use will be instituted on November 8.
- All Committee minutes will be due in the one week before the General Board meeting so that the Committee Chair can renew and correct.

Hiring Process:

The Finance Personnel and Law Committee (Hiring) should be expanded to include additional members of the Executive Committee. Final selection will be approved at the full Board meeting.

The following Executive Committee members will join the expanded Finance, Personnel and Law committee: Tom Miskel, Pauline Blake and Rick Luftglass. Suzanne Turet will join if there is need.

There being no further business to come before the committee, the meeting was adjourned.

The minutes were submitted by Ariel Krasnow.